



## **FREE ZONE OPERATIONS**

**No. Circular 001/2024**

**15 JANUARI 2024**

### **GATE PASS PORT KLANG FREE ZONE (PKFZ)**

---

Management of PKFZ would like to remind that all movements of commercial transportation entering/exiting through the main (G1) and side (G2) entry gates of Port Klang Free Zone must be accompanied by a PKFZ Gate Pass. The conditions for this requirement encompass the transportation of supplies and services registered via the **e-Customs Administration Form (eCAF) system**.

#### **Gate Pass Operating Procedure**

**1. Online Application**

- Applications for the Gate Pass can be made online by Warehouse Operators or Registered Forwarding Agents in the PIMS system.

**2. Submission of Gate Pass Copies**

- Users are required to submit copies of the Gate Pass generated by the PIMS system to the transportation company or vehicle drivers that will be passing through the entry/exit gates of PKFZ.

**3. Updating Driver and Vehicle Details**

- Transportation companies or drivers need to update driver details and vehicle registration numbers before entering or leaving the free zone. This process can be conducted online by scanning the Quick Response Code (QR Code) via mobile phones.

**4. Presentation of Gate Pass Upon Arrival**

- All commercial vehicle drivers must present the PKFZ Gate Pass upon arrival at the entry/exit gates before being allowed entry into the free zone.

**5. Encouragement for Tenant Pass PKFZ Application**

- Commercial vehicle drivers are encouraged to apply for a "Tenant Pass PKFZ" to facilitate smoother movements.

**6. Restriction for Non-Compliance**

- Vehicles or drivers of commercial goods that fail to present the Gate Pass and Tenant Pass or visitor pass will not be permitted to enter PKFZ.

These procedures are crucial for maintaining control and efficient management of the movement of goods and commercial activities within PKFZ. Adherence to these steps helps ensure the security and smooth functioning of the free zone.

**PKFZ Management**

**15 JANUARY 2024**